

**Everett School Employee Benefit Trust  
Agenda  
May 15, 2019 – Regular Meeting  
Community Resource Center  
Port Gardner Room B  
4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the April 17, 2019 Regular Meeting**
- 4. SEBB Program Update**
- 5. Investment Consultant Follow-up – Jayson Davidson (phone call)**
  - Selling small GNMA positions
- 6. Financials – Darla Vanduren**
  - Monthly report
- 7. Benefits Consultant – Mercer**
  - Begin preliminary discussion with consultants on plan renewals
- 8. Wellness Program Update – Shelly Henderson**
  - Monthly report
- 9. Benefits Department Update – Randi Seaberg**
- 10. Approve Annual Regular Meeting Calendar**
- 11. Upcoming June Agenda Items**
  - ✓ Approval of Auditor Engagement for annual audit (Darla)
  - ✓ Approval of SOW for upcoming fiscal year (Sean)
  - ✓ Approval of annual Wellness Program plan and budget (Shelly Henderson)
  - ✓ End-of-year Wellness Program report (Shelly Henderson)
  - ✓ Rotation of Trust officers (Trustees)
  - ✓ Review compensation for Trust financial and support services (Executive Session)
- 12. Adjournment**

Next Meeting  
Regular Trust Meeting: June 12, 2019 – 4:00 p.m.  
CRC – Port Gardner Room B